



## Kandiyohi-Renville Community Health Board

2200 23<sup>rd</sup> Street NE Suite 1080, Willmar, MN 56201

www.kcmn.us • www.renvillecountymn.com

Kandiyohi County: 320.231.7800

Renville County: 320.523.2570

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Receipt Date: \_\_\_\_\_

Check #: \_\_\_\_\_

Receipt Amt: \_\_\_\_\_

License #: \_\_\_\_\_

Risk Level: \_\_\_\_\_

### 2024 FOOD, POOLS AND LODGING APPLICATION

☐ Renewal ☐ New Owner

#### Establishment Information

Registered legal or DBA Name: \_\_\_\_\_

Establishment Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Days of Week Open: \_\_\_\_\_

Business Hours: \_\_\_\_\_ ☐ Seasonal (from \_\_\_\_\_ to \_\_\_\_\_)

Seating Capacity: \_\_\_\_\_ Emergency Contact #: \_\_\_\_\_

#### Owner Information

Owner Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Place "X" where license renewals & notices should be sent: ☐ Owner Address ☐ Establishment Address

Catering: ☐ Yes ☐ No Mobile Unit License Plate: \_\_\_\_\_

WATER SOURCE: ☐ Municipal ☐ Private

SEWER SYSTEM: ☐ Municipal ☐ Private

Mobile Home/Camping: ☐ Yes ☐ No # of Dependent Camp Sites: \_\_\_\_\_

# of Independent Camp Sites: \_\_\_\_\_

(have individual sewer connections)

Boarding Establishments: # of occupants \_\_\_\_\_

Youth Camp: ☐ Yes ☐ No

#### Workers Compensation Information:

The Information you are being asked to provide in this section is classified as public data except the Individual's Social Security Number which is classified as private data under the Minnesota Government Data Practices Act. Pursuant to Minnesota Statutes 176.182 & 270C.72, the following applicable information is required of each license applicant:

Minnesota Tax ID Number: \_\_\_\_\_

Federal Tax Id Number: \_\_\_\_\_ Worker's Comp Policy Number: \_\_\_\_\_

Name of Worker's Compensation Insurance Company: \_\_\_\_\_

Address: \_\_\_\_\_

**Complete all applicable information or application will be returned.**

**For those applying for a small, medium, or large food establishment license, it is required that a copy of one full-time employee's Certified Food Protection Manager Certificate is submitted along with this application.**

I certify that the information provided on this application is accurate and complete.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

### Establishment Definitions:

**Limited Food Menu** – Food service with pre-packaged food that receives heat treatment and is served in the package, continental breakfast, soft drinks, coffee, non-alcoholic beverages, and/or dishwashing (Ex. Senior dining sites.)

**Small Establishment** – Food service with no salad bar and equipment not exceeding one deep fat fryer, one grill, two hot holding containers, and microwaves or service of dipped ice cream/soft serve frozen desserts. *Establishments which do not provide catering service and which meet “Medium Establishment” equipment criteria but have a total seating capacity of 50 or less people are “Small Establishments.” Establishments that only cater and are not open regular hours are “Small Establishments.”*

**Medium Establishment** – Food service with seating over 50 and using a range, oven, steam table, salad bar, or salad preparation area, more than one deep fat fryer or grill, more than two hot holding containers, or provides catering.

**Large Establishment** – Food service that meets the medium establishment definition and seats more than 175 people, serves a full menu selection an average of five or more days per week or caters 500 or more meals per day.

**Alcohol Service From Bar** – Alcoholic mixed drinks are served or where beer or wine are served from a bar.

**Lodging** – A building, structure, enclosure, or any part thereof used as, maintained as, advertised as, or held out to be a place where sleeping accommodations are furnished to the public as regular roomers.

**Bed and Breakfast** – Owner occupied residence with five or less rooms for overnight accommodations. Serves only breakfast to guests.

**Public Swimming Pool** – A pool is any public pool including but not limited to a swimming pool, spa, wading pool, and zero depth pool which is not a private residential pool.

**Spa Pool** – A public hot water pool intended for seated recreational use.

**Youth Camp** – Where food and lodging are provided for ten or more minors, operated continuously for a period of five days or more each year.

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### FEE SCHEDULE

**FOOD:** (✓ only one highest applicable category)

	Fee	Paid
<input type="checkbox"/> Limited Food Establishment	\$250.00	\$ _____
<input type="checkbox"/> Small Establishment	\$485.00	\$ _____
<input type="checkbox"/> Medium Establishment	\$590.00	\$ _____
<input type="checkbox"/> Large Establishment	\$760.00	\$ _____

**ALCOHOL:**

<input type="checkbox"/> Alcohol Service From Bar	\$230.00	\$ _____
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**OTHER:** (✓ all applicable categories)

<input type="checkbox"/> Lodging- number of units _____ x \$8.00 + \$195.00 Base Fee		\$ _____
<input type="checkbox"/> Bed and Breakfast	\$405.00	\$ _____
<input type="checkbox"/> Mobile Home/Rec. Camping- number of sites _____ x \$8.00 + \$195.00 Base Fee		\$ _____
<input type="checkbox"/> First Public Swimming Pool or Spa Pool	\$450.00	\$ _____
Each additional Pool or Spa _____ x \$100.00		\$ _____
<input type="checkbox"/> First Private Well \$160.00 + Each Additional Well _____ x \$50.00		\$ _____
<input type="checkbox"/> Late Penalty*		\$ _____

**Submit this total with application:**

**Total Fee** \$ \_\_\_\_\_

**MAKE CHECKS PAYABLE TO: KANDIYOHI-RENVILLE COMMUNITY HEALTH BOARD**

**\*LATE PENALTY:** All license payments are **due on or before December 31<sup>st</sup>**. Any payment received, delivered, or postmarked **on or after January 1<sup>st</sup>** will be assessed a **\$160 penalty**. Any payment received, delivered, or postmarked **on or after February 1<sup>st</sup>** will be assessed an **additional \$275 penalty**. If no payment is received as of **March 1<sup>st</sup>**, the establishment will be closed.

Reduced Fee: New businesses or new owners opening after October 1<sup>st</sup>, and before December 31<sup>st</sup>, are required to pay one half (1/2) the annual fee.

**License fees are nonrefundable.**