



Kandiyohi-Renville Community Health Board

2200 23rd Street NE Suite 1080, Willmar, MN 56201

www.co.kandiyohi.mn.us • www.co.renville.mn.us

Kandiyohi County: 320.231.7800

Renville County: 320.523.2570

publichealth@co.kandiyohi.mn.us • rcph@renvillecountymn.com

Receipt Date: _____

Receipt #: _____

License #: _____

Approved By: _____

2019 FOOD, POOLS AND LODGING APPLICATION

☐ Renewal ☐ New Owner

Establishment Information

Registered Legal or DBA Name: _____

Establishment Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Days of Week Open: _____

Business Hours: _____ ☐ Seasonal (from _____ to _____)

Seating Capacity: _____ Emergency Contact #: _____

Applicant/Owner Information

Owner Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Email: _____

Place "X" where license renewals & notices should be sent: ☐ Owner Address ☐ Establishment Address

Catering: ☐ Yes ☐ No Mobile Unit License Plate: _____

WATER SOURCE: ☐ Municipal ☐ Private

SEWER SYSTEM: ☐ Municipal ☐ Private

Mobile Home/Camping: ☐ Yes ☐ No # of Dependent Camp Sites: _____

of Independent Camp Sites: _____

(have individual sewer connections)

Boarding Establishments: # of occupants _____

Youth Camp: ☐ Yes ☐ No

Workers Compensation Information:

The Information you are being asked to provide in this section is classified as public data except the Individual's Social Security Number which is classified as private data under the Minnesota Government Data Practices Act.

Pursuant to Minnesota Statutes 176.182 & 270C.72, the following applicable information is required of each license applicant:

Minnesota Tax ID Number: _____

Federal Tax ID Number: _____ Worker's Comp Policy Number: _____

Name of Worker's Compensation Insurance Company: _____

Address: _____

Complete all applicable information or application will be returned.

For those applying for a small, medium, or large food establishment license, it is required that a copy of one full-time employee's State Food Manager Certificate is submitted along with this application.

I certify that the information provided on this application is accurate and complete.

Applicant Signature _____ Date _____

Establishment Definitions:

Limited Food Menu – Food service with pre-packaged food that receives heat treatment and is served in the package, continental breakfast, soft drinks, coffee, non-alcoholic beverages, and/or dishwashing (Ex. Senior dining sites.)

Small Establishment - Food service with no salad bar and equipment not exceeding one deep fat fryer, one grill, two hot holding containers, and microwaves or service of dipped ice cream/soft serve frozen desserts. *Establishments which do not provide catering service and which meet "Medium Establishment" equipment criteria but have a total seating capacity of 50 or less people are "Small Establishments." Establishments that only cater and are not open regular hours are "Small Establishments."*

Medium Establishment - Food service with seating over 50 and using a range, oven, steam table, salad bar, or salad preparation area, more than one deep fat fryer or grill, more than two hot holding containers, or provides catering.

Large Establishment - Food service that meets the medium establishment definition and seats more than 175 people, serves a full menu selection an average of five or more days per week or caters 500 or more meals per day.

Alcohol Service From Bar - Alcoholic mixed drinks are served or where beer or wine are served from a bar.

Lodging – A building, structure, enclosure, or any part thereof used as, maintained as, advertised as, or held out to be a place where sleeping accommodations are furnished to the public as regular roomers.

Bed and Breakfast - Owner occupied residence with five or less rooms for overnight accommodations. Serves only breakfast to guests.

Public Swimming Pool – A pool is any public pool including but not limited to a swimming pool, spa, wading pool, and zero depth pool which is not a private residential pool.

Spa Pool - A public hot water pool intended for seated recreational use.

Youth Camp - Where food and lodging are provided for ten or more minors, operated continuously for a period of five days or more each year.

FEE SCHEDULE

FOOD: (✓ only one highest applicable category)

	Fee	Paid
<input type="checkbox"/> Limited Food Establishment	\$193.00	\$ _____
<input type="checkbox"/> Small Establishment	\$355.00	\$ _____
<input type="checkbox"/> Medium Establishment	\$520.00	\$ _____
<input type="checkbox"/> Large Establishment	\$675.00	\$ _____

ALCOHOL:

<input type="checkbox"/> Alcohol Service From Bar	\$193.00	\$ _____
---	----------	----------

OTHER: (✓ all applicable categories)

<input type="checkbox"/> Lodging- number of units _____ x \$6.00 + \$160.00 Base Fee		\$ _____
<input type="checkbox"/> Bed and Breakfast	\$341.00	\$ _____
<input type="checkbox"/> Mobile Home/Rec. Camping- Number of sites _____ x \$6.00 + \$160.00 Base Fee		\$ _____
<input type="checkbox"/> First Public Swimming Pool or Spa Pool	\$380.00	\$ _____
Each additional Pool or Spa _____ x \$75.00		\$ _____
<input type="checkbox"/> First Private Well \$132.00 + Each Additional Well _____ x \$50.00		\$ _____
<input type="checkbox"/> Late Penalty*		\$ _____

Submit this total with application:

Total Fee \$ _____

MAKE CHECKS PAYABLE TO: KANDIYOHI-RENVILLE COMMUNITY HEALTH BOARD

***LATE PENALTY:** All license payments are **due on or before December 31st**. Any payment received, delivered, or postmarked **on or after January 1st** will be assessed a **\$132 penalty**. Any payment received, delivered, or postmarked **on or after February 1st** will be assessed an **additional \$230 penalty**. If no payment is received as of **March 1st**, the establishment will be closed.

Reduced Fee: New businesses or new owners opening after October 1st and before December 31st are required to pay one half (1/2) the annual fee.

License fees are nonrefundable.