Kandiyohi-Renville Community Health Board
2200 23rd Street NE Suite 1080, Willmar, MN 56201
www.kcmn.us • www.renvillecountymn.gov
Kandiyohi County: 320.231.7800 • publichealth@kcmn.us
Renville County: 320.523.2570 • rcph@renvillecountymn.gov

Receipt Date: _____
Check #: _____
Amount: _____
License #: _____

2027 SPECIAL EVENT CAMPING AREA APPLICATION

Requests are limited to two camping events annually not to exceed fourteen consecutive days.
Requests must be submitted thirty days in advance of the event. *A diagram of the campground, including location of drinking water, toilets, roads and campsites must be submitted with the application.*

Name of Event: _____
Event Street Address: _____ City: _____
Dates of event: From: _____ To: _____
Time of Event: From: _____ To: _____

APPLICANT INFORMATION:
Name (individual or business): _____
Address: _____ City: _____ Zip: _____
Phone: _____ Email: _____
Preferred method of receiving permit: ☐ Email ☐ Mail ☐ Pick-Up
Mailing address if different from above:
Address: _____ City: _____ Zip: _____

CAMPSITE INFORMATION:
Number of campsites: _____ Number of square feet per campsite: _____
If 50 or more campsites provide the name of the responsible attendant or caretaker: _____
Each campsite will abut a driveway or clear unoccupied space of at least _____ feet in width, which space will have unobstructed access to a public roadway.

Toilets Type of toilet facility provided: _____
Number of toilet facilities provided: _____ Distance from toilet to farthest campsite: _____

Water *Private Wells must be tested for total coliform bacteria and nitrates. Results of tests must be submitted to this office.*
How is water going to be provided? _____
Water Source: ☐ Municipal ☐ Private Well ☐ Other, explain _____
Distance from water source to farthest campsite: _____

Describe methods of liquid and solid waste disposal: _____
_____
_____

Special Event Camping Area Fee: $105 base fee plus $2 per site; per each event.
A late fee of $20 is due for any applications received less than four days prior to the event
Checks payable to: Kandiyohi – Renville Community Health Board. Mail to address above.
This variance request is approved only for operation as specified above; additional approval is required for any changes.

Applicant Signature: _____ Date: _____

SPECIAL EVENT CAMPING AREA REQUIREMENTS

- In Special Event Camping Areas (SECA) recreational camping vehicles and tents, including their attachments, must be separated from each other and other structures by at least seven (7) feet.

- In SECA a minimum site area of 300 square feet per site must be provided.

- Each SECA site must abut or face a driveway or clear unoccupied space of at least 16 feet in width, which space must have unobstructed access to a public roadway.

- Water must be provided by an approved source, and be located no greater than 400 feet from the farthest camp site.

- Toilets must be provided in the ratio of one toilet for each sex for each 150 sites. Toilets must be no more than 400 feet from any camp site.

- An adequate number of durable, covered, watertight containers must be provided for all garbage and refuse.

- Garbage and refuse must be collected as often as necessary to prevent nuisance conditions.

- SECA sites must not be located in areas of tall grass or noxious weeds, and sites must be adequately drained.

- A responsible attendant or caretaker must be available on site for any SECA that has 50 or more sites